

# Auburn Career Center



## Auburn Vocational Board of Education Regular Board Meeting Agenda November 9, 2023 6:30 pm

### Item #1 Roll Call

Ms. Jean Brush       Ms. Sherry Maruschak       Mr. Keith Strever  
 Mr. Kenneth Cahill       Mr. Roger Miller       Mr. Erik Walter  
 Dr. Susan Culotta       Ms. Barb Rayburn       Ms. Mary Wheeler  
 Mr. Geoffrey Kent       Mr. Paul Stefanko

### Item #2 Pledge of Allegiance

### Item #3 Approve Agenda

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### Item #4 Approve Minutes of the October 3, 2023 Regular Meeting

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #5 Executive Session**

Motion for the Auburn Vocational School District Board of Education (“Board”) to recess into consecutive executive sessions pursuant to R.C. 121.22(G)(3) for the following purposes: 1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending and/or imminent court action. 2) to consider the employment, dismissal and compensation of a public employee. Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the precessings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

- \_\_\_ Ms. Jean Brush                      \_\_\_ Ms. Sherry Maruschak    \_\_\_ Mr. Keith Strever
- \_\_\_ Mr. Kenneth Cahill                \_\_\_ Mr. Roger Miller            \_\_\_ Mr. Erik Walter
- \_\_\_ Dr. Susan Culotta                 \_\_\_ Ms. Barb Rayburn           \_\_\_ Ms. Mary Wheeler
- \_\_\_ Mr. Geoffrey Kent                 \_\_\_ Mr. Paul Stefanko

Motion \_\_\_\_\_ Time In: \_\_\_\_\_  
 Second \_\_\_\_\_ Time Out: \_\_\_\_\_

**Item #6 Administrative Report(s)**

- December 5th Board Dinner @ 6:15 pm in the Auburn Room Restaurant
- Discuss Board Appointments

**Item #7 Facilities/Finance - Update**

**Item #8 Public Participation**

# TREASURER'S AGENDA

## Item #9 Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending September 30, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (*Attachment #9*)

**NO ACTION REQUIRED.**

## Item #10 Approve Five-Year Forecast

It is my recommendation that the Board approve the FY2024-2028 Five-Year Forecast. The forecast and assumptions were sent to the Board electronically and they are believed to represent the most probable scenario for the forecast period. Raises have not been assumed but steps and educational advancement continue to be estimated. Foundation funding has been projected based on the current state aid estimates provided by the Department of Education and the Office of Budget and Management for FY 2023-2024. (*Attachment #10*)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## Item #11 Approve Donation

It is my recommendation that the Board of Education approve the following donations:

Ford Training Equipment from Ford Motor Company which included gear wrench sets, Milwaukee impact kits, hand kits, screwdrivers, and Milwaukee Pivoting Lights.

453 Tubes of Haircolor, Developer, Lightener and Perms from Rob Hudson, Signature Designs Salon.

Monetary Donation of \$2,500.00 from Swagelok for the Robots Competition.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #12 Resolution of acceptance in the Ohio Facilities Construction Commission Career Technical Construction Program**

Resolution to authorize the School District Board to enter into a resolution of acceptance in the Ohio Facilities Construction Commission Career Technical Construction Program. (Attachment Item #12)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #13 Create 010 Fund and Transfer Funds**

Resolution to create 010 Fund and transfer \$299,700 for the purpose of funding the Local Share of the OFCC Career Tech Construction Program requirement.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #14 Create 495 Fund**

Resolution to create 495 Fund for the purpose of the State Share of the OFCC Career Tech Construction Program.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

# SUPERINTENDENT'S AGENDA

## **Item #15 Human Resources**

Resolution to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (*Attachment Item #15*)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **Item #16 Resolution to Terminate Employment Contract per ORC 3319.081(C)**

The R.C. 3319.081 employment relationship between Valentine Bishop (“Bishop”) and the Auburn Vocational School District Board of Education (“Board”) is hereby terminated effective September 5, 2023, by a majority vote of the Board pursuant to R.C. 3319.081(C) and applicable laws for Bishop engaging in actions and inactions that amount to failure to serve as a positive role model and preserve the dignity and integrity of the Auburn Vocation School District, violation of laws and written rules and regulations as set forth by the Board, incompetency, inefficiency, dishonesty, insubordination, discourteous treatment of the public, neglect of duty, misfeasance, malfeasance, and nonfeasance. This resolution shall be served upon Bishop by certified mail. Within ten (10) calendar days following the receipt of such notice by Bishop, Bishop may file an appeal, in writing, with the Lake County Court of Common Pleas.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

## **Item #17 Approve Seasonal Snow Removal Quote**

It is my recommendation that the Board approve the following seasonal snow removal quote from Lake County Landscape & Supply, Inc. of Grand River, Ohio at the amount of \$26,012.00 for the snow removal and salting of Auburn Career Center parking lots for the 2023-2024 school year. We have received two quotes; the other quote is from Exscape Designs of Novelty, Ohio. (*Attachment #17*)

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #18 Approval of Consent Agenda**

Approve that Item #19 to be approved as a consent motion.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

### **Item #19 Consent Agenda: Contracts/Affiliation Agreements**

Resolution to approve the following contracts and affiliation agreements:

- A. *MOU between The Ohio Department of Higher Education & Auburn Career Center (Attachment #19a )*
- B. *Public Safety Affiliation Agreement 23-24 SY (Attachment #19b )*
  - a. *South Central Ambulance District*
- C. *Clinical Sites & Preceptorships Affiliation Agreement(s) for Practical Nursing Program 23-24 SY (Attachment #19c )*
- D. *Updated Business Partnership Affiliation Agreement(s) 23-24 SY (Attachment #19d )*
- E. *Subgrant Agreement for the Provision of Program Staffing and Management for Workforce Development Activities between the Auburn Vocational School District Board of Education and Lake and Geauga Counties. (Attachment #19e )*

A consent agenda provides for a more efficient use of time. Any Board member can remove a Consent Agenda item to be discussed and voted on individually.

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #20 Other**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_

**Item #21 Adjourn**

Motion \_\_\_\_\_

Second \_\_\_\_\_

Vote: Pass \_\_\_\_\_ Fail \_\_\_\_\_ Time:\_\_\_\_\_

*Please Notice Enclosures: Attachments*

**Regular Board Meeting**

**Tuesday, December 5, 2023 @ 5:45 p.m.**

**Main Building**

**8140 Auburn Road, Concord Twp. OH 44077**

**Room 18C & 20C**